

Project Management Area	Post-Implementation Review Topics
Project Approach	<ul style="list-style-type: none"> • Did the approach facilitate the achievement of project objectives in a timely and efficient manner? • Was the approach cost-effective? • How could the approach have been modified?
Management plan	<ul style="list-style-type: none"> • Did the original project management plan accurately describe the overall project effort, particularly in terms of objectives, scope and methodologies? • Was the management plan updated effectively as the project progressed? • How can the management planning process be improved for future projects?
Project Organisation Structure	<ul style="list-style-type: none"> • Did the project organisation structure facilitate the achievement of project objectives in a timely and efficient manner? • What were the strengths/weaknesses of the organisation structure? • How could the project office have been more efficient and/or effective? • How could the organisation structure have been improved to promote a more effective utilisation of project personnel?
Planning Methodology	<ul style="list-style-type: none"> • How effective was the planning process in defining the actual task work required to achieve project objectives? • How accurate was the original schedule for each project phase? • What were the strengths/weaknesses of the planning process? • How can the planning process be improved for future projects?
Estimating Methodology	<ul style="list-style-type: none"> • How accurate were the initial project estimates? • What were the major reasons for variances between estimates and actuals? • How can the estimating methodology be improved for future projects?
Project Control and Reporting	<ul style="list-style-type: none"> • How useful were the project reports in controlling and managing the project work effort? • Which reports were most useful? Least useful? • Was the timing and distribution of reports appropriate? • How can the control and reporting process be improved for future projects?
Risk Management	<ul style="list-style-type: none"> • Were primary project risks identified accurately during the planning phase? • What were the most serious risks encountered during each project phase? • How effective were processes for facilitating pro-active management of potential risks? • What methods could have been implemented to reduce project risks? • How can the risk management process be improved for future projects?
Change Control	<ul style="list-style-type: none"> • Were necessary changes identified and documented in an efficient manner? • How effective was the change prioritisation process? • How accurate were the estimates associated with change requests? • What were the strengths/weaknesses of the change control process? • How can the change control process be improved for future projects?
Issue Resolution	<ul style="list-style-type: none"> • Were issues identified and documented in an efficient manner? • How effective was the issue prioritisation process? • What were the strengths/weaknesses of the issue resolution process? • How can the issue resolution process be improved for future projects?

Configuration Management	<ul style="list-style-type: none"> • How effective was the configuration management process for version control? • What were the strengths/weaknesses of the configuration management procedures? • How can the configuration management process be improved for future projects?
Quality Management	<ul style="list-style-type: none"> • Were appropriate quality controls utilised throughout each project phase? • Was the quality assurance framework appropriate for ensuring the achievement of project objectives in an efficient and timely manner? • Were appropriate levels of review utilised for quality control? • What were the strengths/weaknesses of the quality management process? • How can the quality management process be improved for future projects?
Subcontractor Management	<ul style="list-style-type: none"> • Were contracts for subcontractor services comprehensive, clear, and effective? • Were terms and conditions in the contracts unduly burdensome for either party? • Were payment terms appropriate for the services delivered? • How can the subcontractor management process be improved for future projects?
Management of Organisational Change	<ul style="list-style-type: none"> • Were change sponsors, agents, and targets accurately and appropriately identified during the planning phase? • Was effective sponsorship maintained throughout the project? • Was resistance accurately anticipated? • Was resistance managed effectively? • How can organisational change be managed more effectively?
Project Completion Process	<ul style="list-style-type: none"> • Was the project completion approach sufficient to ensure the achievement of project objectives in an efficient and timely manner? • What were the strengths/weaknesses of the project completion process? • How can the project completion process be improved for future projects?